



**Norwegian People's Aid**  
Lebanon - Mine Action Programme

Tyre, 25 January 2013

For the attention of  
**Mr. Robert Watkins**  
**UNDP Resident Representative**  
**United Nations Development Programme (UNDP)**

**Arab African International Bank Building**  
**Riad El Soh Street**  
**Nejmeh, Beirut 2011 5211, Lebanon**

**Cc: Ms. Mirna Sabbagh, UNDP Programme Advisor**

Reference number of the Contract: **12/36**

Title of the Contract: **Provision of Professional Services to Undertake the Mine Clearance Operations in South Lebanon**

Name and address of the Beneficiary: **Norwegian People's Aid Lebanon, Africa Street, Tyre, Lebanon**

Subject: **Request for One (1) Month No-Cost Extension**

Dear Mr. Watkins,

NPA is hereby submitting a request for **one month no-cost extension**, prolonging the period of implementation of the above-mentioned contract until 30 April 2013 (from 01 April 2013).

As per the Article 8 of the above-mentioned contract, we are hereby requesting the amendment to the above-mentioned contract in the following points, to reflect this one-month no cost extension:

1. Implementation period as defined in Article 7.2 is changed to *13 months* (previously 12 months).
2. List of deliverables in Article 2.5 is changed so that the "Satisfactory Submission and Approval of the finalization of the requested tasks and Handover to UNDP" is conducted *14 months from Contract Signature date* (previously 12 months).
3. The final payment as outlined in Article 3.4 of the contract should be submitted by *30/05/2013*, allowing us to execute the audit by the same date as well (previously 30/03/2013).

This request for no-cost extension is due to the fact that NPA incurred some savings during the implementation of the above-mentioned contract, mainly due to decreased running costs of the teams (team consumables and fuel). We will allocate these savings to cover the costs of team salaries for another month, allowing us to effectively have another operational month under this contract.

Please note that the implementation of the contract is on track. Since the start of the contract and until 31 December 2012, the UNDP-funded teams cleared all together 303,840 square meters of cluster



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munition contaminated land, finding and destroying 236 cluster submunitions in the process. This means that the teams are on very good way to reach the contract target of 377,440 square meters of land. In terms of output and productivity, NPA teams maintain one of the highest rates in Lebanon compared to other clearance organisations.

NPA is attaching to this request the Financial Status Report as of 31 December 2012. As one can see, expenditures as of that date were 903,352 USD out of the contract total of 1,362,214 USD. This leaves 458,979 USD to be spent for cluster munition clearance activities from 31 December 2012 until 30 April 2013, enabling 4 more months of operations for the 4 teams, based on the spending trend per month.

This will allow NPA to run the teams until 30 April 2013, clearing cluster munition contaminated land in South Lebanon and saving lives for one more month than originally foreseen in the above-mentioned contract.

We thank you in advance for approval of this request and the amendment of the contract accordingly.

Please do not hesitate to contact us should you require any additional explanations:

Yours sincerely,

Eva Veble

Programme Manager

NPA MAP Lebanon

Enclosed:

- NPA Financial Status report as of 31 December 2012



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### NPA Financial Status report as of 31 December 2012

Description of Tasks	Budget (USD)	Disbursed (USD)	Balance (USD)
Recruitment and Training Of Field Personnel and Procurement	376,987	376,979	8
Conduct of Landmine/UXO Clearance Operations	982,047	526,256	455,791
Handover	3,180	0	3,180
<b>Total</b>	<b>1,362,214</b>	<b>903,235</b>	<b>458,979</b>

Table one: overview of the spending per contract phases

Description	Budget (USD)	Disbursed (USD)	Balance (USD)
Field Personnel Cost	77,982	79,955	(1,973)
Procurement	299,005	297,024	1,981
<b>Recruitment and Training Of Field Personnel and Procurement</b>	<b>376,987</b>	<b>376,979</b>	<b>8</b>
Field Personnel Cost	779,821	477,791	302,030
Running Cost	202,226	48,465	153,761
<b>Conduct of Landmine/UXO Clearance Operations</b>	<b>982,047</b>	<b>526,256</b>	<b>455,791</b>
Audit	3,180	0	3,180
<b>Handover</b>	<b>3,180</b>	<b>0</b>	<b>3,180</b>
<b>TOTAL</b>	<b>1,362,214</b>	<b>903,325</b>	<b>458,979</b>